

**FLLAC Executive Board Meeting**  
**February 6, 2020, 8:30 a.m.**  
**FLLAC Central Office, Phoenix Park, Sampson Conference Room**

**Agenda**

**FLLAC Board Meetings are recorded**

**Approval of Minutes:**

December 12, 2019

**Discussion Items:**

Baseline of FLLAC

- Policy Procedure Manual/Job Descriptions
- Program Description: New Programs
- Lower Level Adams Street
- Staff Training
- Para Pro Center
- Transitional Process
- Restraint Data
- Technology Assessment

Programmatic Needs- Staffing

Space Allocation- Leased sites

**Action Items:**

Vote to approve and adopt corporate resolutions put forth in the FSA/HRA plan, board chairperson signature required.

Vote to accept the executive director's recommendation to rebrand, DBA "Keystone Educational Collaborative".

Vote to accept the executive director's recommendation to proceed with redesign of website and related documents.

Vote to approve new hires

- Amy Foley, BCBA

**Executive Director's Report:**

Census and Financial Outlook

DESE Approval of Audit

Richard Murphy's Retirement Party and Gift

**Warrants will be available for review at the meeting**

**New Business**

**-Please Post-**