

Executive Board of Directors of the  
FLLAC Educational Collaborative  
Meeting Minutes for January 31, 2019

Voting Members Present:

Mr. Mark Pellegrino  
Dr. Steven Meyer  
Mr. Robert Jokela  
Dr. Mary Malone (Chair)  
Dr. Gary Mazzola  
Mr. Brad Morgan  
Dr. Joan Landers

Non-Members Present:

Dr. Richard Murphy  
Ms. Terri Burchfield

Dr. Malone called the board meeting to order at 8:45 am. An announcement was made that this meeting was being recorded and that the Warrant folder was available for viewing.

Approval of Minutes:

Dr. Mazzola motioned to approve the minutes of December 6, 2018. Mr. Jokela seconded the motion. Motion was passed.

Vote to identify 370 Lunenburg Street as a unique acquisition

There were no responses for our RFP for space for Caldwell. We have looked at 370 Lunenburg Street in Fitchburg as a potential unique acquisition as it addresses many of our requirements, and with some renovation would address the rest. The ballpark sale cost would be \$1,000,000, and build out an additional \$1,000,000. Mr. Meyer motioned to proceed with 370 Lunenburg Street as a unique acquisition, Dr. Mazzola seconded. Vote was 6-1 with Mr. Pellegrino dissenting. Dr. Murphy will continue to look at other options while getting appraisal and finance information to bring back to the Board.

### Capital Plan Approval

Dr. Murphy brought forward the draft Capital Plan for review. Consensus was that the document was not specific enough and appeared to be more focused on financing than the plan itself. Mr. Pellegrino motioned to table the Plan for the redraft. Mr. Meyer seconded, approved unanimously. Dr. Murphy will also check to see if School Committee approval would be required.

### Discussion regarding Cumulative Surplus

Invoices went out reflecting credit for cumulative surplus. There was confusion expressed regarding the notification of appropriate district staff of the surplus as well as where Edgenuity invoices should be directed.

### Vote to Approve New Hires

As the new hires were brought forward, a request was made to identify whether the Collaborative was filling a new position, or replacing staff. Mr. Meyer motioned to approve the 2 new hires. Dr. Landers seconded, approved unanimously.

Presentation for March meeting Dr. Murphy wanted to invite a staff person to attend the next meeting and do a presentation at that time as well. The person is attending courses which include developing a better understanding of school leadership roles. The Board consensus was that, if this could be covered with no loss of services, it would be a good thing to do.

### OPEB Actuary Study

The Board reviewed the information in the Actuary Study provided by the consultant. No actions were taken, but interest in hearing from people who have a better understanding of the options discussed was expressed. The Board lost quorum at 9:45 am. At that time, Dr. Landers motioned to adjourn, Dr. Mazzola seconded. Meeting adjourned.

Minutes submitted by Ms. T. Burchfield.