

FLLAC

EDUCATIONAL COLLABORATIVE

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We are glad that you have requested to rent a tele-presence robot (robot) from FLLAC and hope that it meets the needs of your student(s) and staff. Rentals are generally for 3-6 months periods and are designed to help a district meet the short-term needs of a student(s) who are/is unable to attend school but would like to maintain a “tele-presence” in class. If a district needs to utilize a tele-presence robot for a longer period of time we would encourage the district to consider purchasing a district robot and would be glad to help facilitate the process.

FLLAC reserves the right to take the robot back for use in another district after the initial agreement has ended.

District Responsibilities:

FLLAC will assign a specific robot to a district. This robot will be configured to work within one building in the district and will need to be given access to that buildings wireless internet. The district is responsible for providing access to the wireless network. The robot will only work in one building and it is the districts responsibility to notify FLLAC if the robot is going to be used in a different location. The robot is for indoor use only and should not be used out doors.

The district is responsible for assigning a building administrator to oversee the use of the robot within the building. Administrator responsibilities include:

- Assigning users within the building
- Assigning and configuring the robot access to the building wireless internet
- Assigning students/families user privileges
- Making sure that families have access to the internet and a computer or internet-connected device, the robot can be run from a PC, Macintosh, i-pad or smart phone
- Making sure that the robot has a designated spot to recharge and be stored when not in use
- Making sure that the robot is docked and recharged at the end of the day
- Students, family members and district assigned users have the appropriate app to run the robot. The robot app can be found _____
- Training district staff in the use, care and maintenance of the robot
- Developing policies relative to privacy, confidentiality and responsible use of the robot

Building Administrator:

Role in District:

Email:

Phone:

Student:

Parent Names:

Student Email:

Student/Family Phone:

Estimated time the student will need the robot?

1 - 2 months _____

3 - 6 months _____

Requirements:

Wireless Internet Available in School? Yes No

Internet available at home? Yes No

System in place for student to receive/submit work (i.e. online system, scanner, printer, homebound teacher, etc.)

Yes No NA

Classroom Teacher/Teacher assigned for day-to-day responsibility for robot:

Classroom Teacher Email:

Agreement

The _____ District assumes responsibility for Tele-presence robot, serial number _____ and agrees:

- To provide instructional support equipment including computers, wifi access and other items necessary for instruction.
- The district agrees to keep the unit in a protected environment.
- The district agrees to inform FLLAC if the unit is not used for a period of more than two weeks.
- Provide training and technical support for district staff.
- Provide training and technical support for student and student's family.
- Ensure that the student has access to high speed Internet required to effectively utilize the robot.
- The District is responsible for damage to the robot not covered by any warranty

Rates:

\$300/month for up to three months or any part thereof. \$500/month for the following 3-6 months or any part thereof. The district has the option to return or purchase the robot at cost (at fair market value) at the end of this period.

District Representative Signature:

Title:

Date: