

Executive Board of Directors of the  
FLLAC Educational Collaborative  
Meeting Minutes  
March 9, 2017

**Voting Members Present:**

Mr. Andre Ravenelle  
Mr. Terrance Ingano  
Ms. Loxi Jo Calmes  
Dr. Gary Mazzola  
Dr. Elizabeth Schaper  
Dr. Mary Malone  
Mr. Steve Haddad  
Mr. Mark Pellegrino

**Non-Members Present:**

Dr. Richard Murphy  
Ms. Marsha Januskiewicz  
Dr. Joan Landers

Mr. Ravenelle called the Executive meeting to order at 8:49 am.  
An announcement was made that this meeting was being recorded.

**Approval of Minutes:**

Dr. Mazzola motioned to accept the minutes of January 19, 2017. Mr. Ingano seconded the motion. All in favor.

**Discussion Items:**

Welcome Dr. Joan Landers-

Dr. Joan Landers, Superintendent from North Middlesex RSD, was introduced to the board. Dr. Murphy explained that she will remain a non-voting member until the Commissioner approves the amended Collaborative Agreement admitting NMRSD on July 1, 2017.

Strategic Plan-

Dr. Murphy explained to the board that the latest revisions to the Strategic Plan included prioritizing goals and pushing the time lines back. Dr. Murphy asked the board to view the document enclosed in the board packet showing a new time line and summary of action steps to be taken as the plan is implemented. Dr. Schaper recommended that Dr. Murphy poll his Advisory Board in regards to the Mental Health issues. Mr. Ravenelle recommended that Dr. Murphy visit Fitchburg's 18-22 group at Fitchburg State University.

#### Jaffrey-Rindge Request to join FLLAC-

Dr. Murphy explained at the last board meeting that Jaffrey-Rindge NH School District has expressed an interest in joining the FLLAC Collaborative. Dr. Murphy indicated to Jaffrey-Rindge that FLLAC welcomes their students but at this time the board is not ready or able to extend an invitation to join the collaborative.

#### Cost Associated with moving CE Program-

Dr. Murphy explained the one-time costs associated with moving Caldwell Elementary to NMRSD. They included time out rooms, cool down areas, phone, internet, modifications to some walls/doors, safety revisions to the stairs, security systems. Dr. Murphy plans to have detailed costs available at the next board meeting.

#### Action Items:

##### Second reading of Amended Agreement-

Mr. Ingano made a motion to accept the amended FLLAC Agreement adding the North Middlesex Regional Schools as a second reading. Mr. Haddad seconded the motion. All in favor.

##### Vote to approve Addendum to the Annual Report-

Ms. Calmes made a motion to accept the Addendum(s) to the FLLAC 2016 Annual Report. Dr. Mazzola seconded the motion. All in favor.

Executive Director's Report:

Space Update-

Dr. Murphy reported that all of the public school classrooms appear to be secure for next year.

Financial-

Dr. Murphy reported that costs are being held down and estimates that we should finish the year in the black.

Professional Development-

Dr. Murphy informed the board that Atty. Fay will be presenting the annual Spring Legal Training on April 11, 2017.

New Business:

Dr. Murphy informed the board that he is coordinating a Vision Committee and will be receiving a stipend of \$1500. Dr. Murphy explained that his participation on this committee will be on his own time.

Mr. Ravenelle inquired as to who is involved in Edgenuity and their experience with it. The board responded with positive reviews. Mr. Ravenelle expressed a desire to learn more details. Ms. Burchfield offered to assist him with this.

Adjournment:

Mr. Pellegrino motioned to adjourn the meeting at 9:39am. Mr. Haddad seconded the motion. All in favor.

Respectfully submitted,

Marsha Januskiewicz

Recording Secretary